



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Acting Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

March 22, 2022 NOTICE OF JOB VACANCY #22-198

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Special Assistant to the Director, Criminal Intelligence Sharing and Inter-Agency Coordination)

SALARY: \$91,134.87 to \$132,123.93

LOCATION: Division of Criminal Justice
25 Market Street
Trenton, NJ 08625
Statewide travel required for work responsibilities.

OR

Division of Criminal Justice
1 Apollo Drive
Whippany, NJ 07981

NUMBER OF POSITIONS AVAILABLE: One (1) – Location preference required.

DUTIES: Under administrative direction of the Director of the Division of Criminal Justice (the “Division”) and other members of Division leadership, as well as the Attorney General, or other executive officers in the Division or Department of Law and Public Safety (“DLPS”), the Special Assistant to the Director will serve as a specialist in the area of criminal intelligence sharing, violent crime enforcement and major crimes prosecution. The Special Assistant will oversee the investigation, and participate in prosecution, of criminal offenses in this area. The Special Assistant will also supervise legal and inter-agency investigative staff involved in intelligence sharing operations, as well as regionalized teams of legal and investigative teams facilitating state-wide intelligence sharing. The Special Assistant may also oversee the investigation and prosecution of complex crimes and violent offenses. The Special Assistant to the Director, working with Division executive and investigative staff, will be responsible for the cultivation / improvement and maintenance of strong working relationships with local, state, and federal law enforcement partners, relevant community stakeholders, the AOC, as well as other DLPS Divisions and State agencies, committed to improved public safety through impactful inter-agency collaboration. The Special Assistant will develop and lead statewide training relevant to their job responsibilities. The Special Assistant may be called upon to represent the Division and/or Attorney General on various Supreme Court committees, councils, specialized committees, and advisory groups; and will perform other related tasks, as required. The Special Assistant may be detailed to officers and agencies throughout the State of New Jersey to oversee violence suppression operations.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with a demonstrated passion and commitment to facilitating and leading inter-agency collaboration to reduce violent crime and promote public safety; have extensive trial and/or investigative experience; past supervisory experience over legal and investigative staff – at the local, state, and/or federal level; the ability to work effectively with a broad cross-section of stakeholders; possess excellent written and oral communications skills; prior experience in developing procedure for multiple agencies; and experience in managing and/or training prosecutors and law enforcement.

RESUME NOTE: Eligibility determinations are based upon the information presented in resumes only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy announcement #22-198 with desired location preference, a current resume, a writing sample (unedited by others), and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf>, on or before the closing date of April 5, 2022. Current Division of Criminal Justice employees need only send a resume and cover letter. Required documents must be sent to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

Applications submitted directly to the Division of Criminal Justice will not be considered.

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

